



**WESTERN PROVINCE CRICKET ASSOCIATION
BY-LAWS FOR 2026/27 SEASON**

1. INTERPRETATION AND GOVERNANCE

- a) Any matter not provided for in these By-Laws shall be interpreted in accordance with the Constitution of the WPCA. Should any By-Law set out herein be inconsistent with the terms of the Constitution of the WPCA, then the terms of the Constitution of the WPCA shall take precedence over such By-Law and shall be deemed to be incorporated herein.
- b) These By-Laws, the Playing Conditions and the Code of Conduct shall be reviewed annually by the WPCA Cricket Committee, by the WPCA Members Council and approved by the WPCA Board.
- c) The By-Laws, Playing Conditions and Code of Conduct shall be administered by the WPCA Club Cricket Coordinator (or such other employee or employees of the WPCA as are tasked therewith, also referred to as “the WPCA office” or “the WPCA”) and the WPCA Local Leagues Committee.
- d) Any disputes relating to, and breaches of, the By-Laws, Playing Conditions and Code of Conduct shall be dealt with by the WPCA Club Cricket Coordinator, the WPCA Local Leagues Committee and the WPCA Disciplinary Committee, subject to appeal to the WPCA Appeals Committee and the Dispute Resolution provisions of the WPCA Constitution.
- e) The Local Leagues Committee, Disciplinary Committee and Appeals Committee are sub-committees of the WPCA Cricket Committee reviewed annually by, and subject to the Terms of Reference of the Cricket Committee as approved by the WPCA Board.
- f) All Local Leagues Committee, Disciplinary Committee and Appeals Committee members shall be independent and free of bias in respect of any disputes which may be referred to such committees.
- g) Any person who is affiliated to a club or person which participated in a match or was involved in an incident from which a complaint or report arose, or who has prejudged such incident by public comment shall recuse him or herself from the Local Leagues Committee, Disciplinary Committee or Appeals Committee dealing with such matter.
- h) No person who serves on the WPCA Board or on any WPCA Committee, including the Local Leagues Committee, Disciplinary Committee and Appeals Committee, shall appear at any Local Leagues, Disciplinary or Appeals hearing as a representative of any Club or individual appearing before it.

2. RELOCATION OF CLUBS' HEADQUARTERS

No affiliated Club shall be permitted to relocate its headquarters without giving a minimum of three weeks' written notice and thereafter obtaining the approval of the WPCA. A club's Headquarters shall be the Club's Main Ground.

3. COMPETITIONS

- a) The establishment of divisions, sections and the arrangement of competitions and fixtures and matters incidental thereto shall be as approved by the WPCA Cricket Committee, by the WPCA Members Council and approved by the WPCA Board.
- b) No match shall be played on any date other than that set down in the approved list of fixtures, unless a written request (on the prescribed form, signed by the chairperson, match secretary or secretary of both clubs) is approved by the Convenor: Local Leagues or his/her delegate, or the Club Cricket Coordinator or his/her delegate, and this has been obtained at least 72 hours previous to the said date set down. Where written permission has been granted, the club requesting such change shall be responsible for negotiating an alternative date with their opponents, which must be confirmed and approved within 7 days of the postponement of the scheduled date of the match by the Club Cricket Coordinator or his/her delegate, or Convenor: Local Leagues or his/her delegate. The Umpires' Match Secretary should also be informed by the club requesting the change when permission is granted for the change. If both clubs request the change, it shall be the home club's responsibility.
- c) In all games, the colour of the clothing and visible paraphernalia worn (including 'skins', sweat bands, etc.) shall be predominantly white, except in the case of day/night games or as directed by the WPCA. In the case of finals in which a white ball is used, coloured clothing may be worn.

4. SUBMISSION OF MATCH RESULT FORMS AND CAPTAIN'S REPORTS ON UMPIRES

- a) Each club competing in any competition shall submit the WPCA online match results form, within 48 hours of completion of the fixture.
- b) The match result forms link will be supplied to clubs by WPCA and each team shall complete an online match result form and must include the name and surname of all the players. Points will be deducted for any form that is incomplete, late or not submitted (as per the table under 18. Administrative Penalties).
- c) Premier League Men, First Division Men and Women's Premier clubs must complete Captains' reports on umpires on an approved WPCUA form within 2 working days after the completion of the match. In matches in all other leagues where WPCUA Umpires have officiated, clubs shall email to the WPCUA the

Captains' reports on Umpires to reach the WPCUA within 2 working days after the completion of the match. Points will be deducted for any Captains' report that is incomplete, late or not submitted (as per the table under 18. Administrative Penalties below).

5. LOG POSITIONS

The Log positions in the various competitions shall be confirmed at a Members Council meeting and ratified by the WPCA Cricket Committee, by the WPCA Members Council and approved by the WPCA Board.

6. PROMOTION AND RELEGATION OF TEAMS

- a) Subject to (f) below, there shall be promotion and relegation between all leagues in the Premier, First, Second, Reserve and 3rd Division for Men, Premier and First Division for Women as follows:
- (i) **Premier League** - two bottom teams will be relegated, and the two top teams promoted from the First Division A.
 - (ii) **First Division A** - two bottom teams will be relegated, and the two top teams promoted from the First Division B.
 - (iii) **First Division B** - two bottom teams will be relegated and the two top teams promoted from the First Division C.
 - (iv) **First Division C** - two bottom teams will be relegated and the two top teams promoted from the First Division D.
 - (v) **First Division D** - two bottom teams will be relegated to the Second Division and two teams in Second Division promoted to First Division D, pending the Second Division Team availability to play in 10h00 start.
 - (vi) **Second Division** – no relegation out of this league.
 - (vii) **Reserve A and Reserve B** – The bottom two teams in each division will be relegated, and the top two teams in Reserve B will be promoted to Reserve A.
 - (viii) **Reserve C to Reserve G** – two bottom teams will be demoted and the two top teams promoted from each league; however, there will be no relegation out of Reserve G.
 - (ix) There will be no automatic promotion from the 3A to the 2nd or Reserve Divisions: clubs wishing to be considered for such a promotion are to apply therefore.

- (i) Any team seeking to be relegated from Reserve to Third Divisions will be placed wherever there is space, not necessarily in 3A.
 - (ii) **Third Division B and C** – the top 4 teams of each league will be promoted to the higher league (3A and 3B) and the bottom 4 teams of each league (3A and 3B) will be relegated to the 3B and 3C respectively.
 - (iii) **Women's Premier League (50 Over)** – the bottom two teams will be demoted from the Women's Premier League.
 - (iv) **Women's First Division A** – the top 2 teams of the log will be promoted to the women's premier league.
- b) The WPCA board, in consultation with the relevant stakeholders, may, in the event of any abnormal circumstances such as water crisis/ drought/ pandemic, curtail the season. In such an event and provided it is possible to play a single round of matches, promotion and relegation shall be determined by the log standings after the completion of the first round of matches (each team to have played each other at least once). In the event that the season is curtailed during the second round of matches, ~~that~~ all second round matches will be disregarded, irrespective of how many games have been completed or are left to be played. In cases where leagues only consist of one round, the WPCA Board will exercise their discretion to determine an outcome.
 - c) In the event of the commencement of the second round of matches and the curtailment of the season, any second round matches played (where applicable) will NOT be considered for the purposes of log positions to achieve promotion and relegation. Provision will be made for all teams who have not completed the first round matches to do so. First round matches which have not been completed on the date of curtailment shall be played on a date and venue as determined by the WPCA Local Leagues Committee.
 - d) In the event of a vacancy being created in any league due to the withdrawal of a team caused by any reason whatsoever, including the dissolution or merger of clubs or refusal of promotion or the application of (e) or (f) or (g) below, the vacancy shall be filled by the highest placed team in such league which would have, but for vacancy, been demoted.
 - e) No club shall be permitted to field more than one team in the Reserve A, nor shall a club be granted promotion from the Reserve C if that club already has a team in the Reserve B.
 - f) No third division team shall be promoted to a higher league, should that club already have three teams in that league. All promotions, relegations and log positions shall be ratified by the WPCA Cricket Committee, by the WPCA Members Council and approved by the WPCA Board.
 - g) The WPCA Board may depart from the promotion and relegation provisions contained in, but not limited to, this By-Law where:
 - a vacancy cannot reasonably be filled in accordance with these By-Laws;
 - league restructuring has been approved;

- facility requirements cannot be met;
- transformation requirements approved by CSA require intervention;
- a Force Majeure Event has materially disrupted the competition.

Any such decision shall:

- be supported by written reasons; and
- be communicated to all the affected clubs; and
- be subject to appeal under By-Law 20.

7. PARTICIPATION IN UNAUTHORISED GAMES

- a) For the purposes of this By-Law, a "cricket match":
- (i) shall mean any cricket match other than a regular fixture or game arranged, authorised or sponsored by CSA or any member of CSA;
 - (ii) without derogating from the generality of the foregoing, shall include a double wicket or single wicket contest, and any other game or contest between any number of players which involves any form of variation of what is popularly regarded as cricket.

In the case of doubt as to whether a match, contest or game, or any proposed match, contest or game, constitutes a "cricket match" for purpose of this By-Law, the decision of the WPCA Board shall be final and binding.

- b) No member of WPCA may embark on any tours or play any home matches against touring teams without first having obtained the permission of the WPCA Board, either directly or indirectly arrange or sponsor, or participate in or assist in the arrangement or sponsoring of, any cricket match.

Clubs who wish to host any cricket matches, be it that they are social club initiatives or tournaments/competitions including various local clubs or clubs outside of the province/country, must apply formally to WPCA for WPCA to endorse a particular tournament. Clubs or any private tournament organisers will have to make application to WPCA for hosting tournaments/competitions by completing the application form, which can be sourced from the Cricket Services Manager and to provide the following information:

- The tournament/competition model and the method of determining participating teams.
- The Commercial Model.
- Streaming of matches – the production and target market.
- The window of the competition.
- Anti-Corruption Control and Player education if matches are being streamed. Clubs not submitting the relevant information as part of their application for the tournament/competition stand the risk of having their tournaments/competitions unsanctioned.
- The onus shall be on the individual member to ascertain whether the WPCA Board has given its permission as aforesaid.

- c) The WPCA Board may in its absolute discretion either refuse its permission to any proposed cricket match or give its permission subject to such conditions as it seems fit.
- d) Any member of WPCA who breaches the provisions of this By-Law shall be regarded to have brought the game into disrepute and subject to disciplinary action in terms of the WPCA Code of Behaviour.

8. CONDITIONS OF PLAY

Prior to the start of each season, the Cricket Committee shall propose playing conditions for all competitions which shall be ratified by WPCA Cricket Committee, by the WPCA Members Council and approved by the WPCA Board.

9. GROUND, PITCH PREPARATION, MAINTENANCE AND COVERING OF PITCH

- a) Preparation – Law 9:
 - (i) The creases shall be marked and the grass on the pitch and ground may be mown under the supervision of the umpire or umpires or, in the absence of umpires, a neutral Local Leagues Committee representative(s) prior to the commencement of play at any time up to half an hour before the time fixed for the commencement of play.
 - (ii) Subject to paragraph (i) above, clubs shall make every effort to produce the best possible pitch and outfield for the day's play.
 - (iii) The Umpires shall assume control **60** minutes prior to the scheduled start of the day's play of the playing field and make all decisions regarding the use of the covers until the end of play. At all times they shall direct, inspect and supervise the laying and removal of covers and report any failure of either side to comply.
 - (iv) A local authority, school or other club whose facilities are utilised by a club is to be considered as the agent of that club in the preparation of fields and pitches. The responsibility for ensuring that the facility is adequately prepared lies ultimately with the club concerned.

- b) Covers:

All Clubs which do not have adequate covers must notify the WPCA Club Cricket Coordinator on the prescribed registration link prior to the start of the season or immediately when the loss occurs.

- c) Covering Prior to Match:

A pitch on which a Premier League and First Division A, B, C & D match is to be played and any other pitch where covers are available, irrespective of the division, is to be covered on the two nights immediately preceding the match day unless circumstances make this impossible, in which case it shall be the responsibility of the Home club to notify the WPCA Club Cricket Coordinator that such circumstances

prevailed.

d) Removing Covers on Match Days:

In good weather conditions the cover shall be removed as early as possible but no later than **09h00**. Otherwise, the covers may be removed at the discretion of the Curator or Ground Manager having regard to prevailing weather conditions and may be re-laid if necessary.

e) Labour for Laying & Removal of Covers:

Until the scheduled starting time, the Home club shall provide any labour required for the laying or removal of the cover. During the day's play, **BOTH** sides shall assist with the laying and removal of the covers.

f) Penalties:

- (i) Except where otherwise provided in this by-law, any club found guilty of contravening by-law 9 (above) shall be fined a sum not exceeding R200.00.
- (ii) Where a club is found guilty of contravening by-law 9 more than once during the same season, it shall, in addition to receiving a fine, forfeit all points earned in each match during which such second or further offence took place.
- (iii) In circumstances where the Local Leagues Committee after an investigation decides that the contravention of by-law 9 materially influenced the outcome of the match to the disadvantage of the non-defaulting club, then the defaulting club shall, in addition to receiving a fine and irrespective of whether the contravention is a first or subsequent offence, forfeit all points earned in the match and the non-defaulting club shall be awarded the same number of points including bonus points as acquired by the leading scorer in the same section in the same round of fixtures excluding rescheduled games.

10. NON-FULFILMENT/ NON-COMPLETION/ ABANDONMENT OF MATCHES

- a) In the event of a Club's non-fulfilment of any match, for whatever reason (but subject to (f) below), the non-defaulting club shall be awarded the same number of points (including bonus) as acquired by the leading scorer in the same section in the same round of fixtures. The defaulting club shall receive no points and shall be deemed to have played the match. The Local Leagues Committee shall, in addition, be entitled to impose a fine on the defaulting club, which fine shall be a minimum of R500.00. If the non-defaulting club can prove that it had incurred legitimate expenses, the local leagues may order the defaulting club to refund such expenses in the amount determined by the Local Leagues Committee.

All fines incurred and refunds due will be settled at the end of the season as per proportionate grant subsidy.

- b) Where no play is possible, for avoidable reasons such as the **late** / non arrival of a team/ absence of a WPCA authorised match ball, etc. on any match day (1-Day and

- Ama20), the match shall be regarded as forfeited by the defaulting team and no further play shall commence or continue.
- c) The non-defaulting club shall be awarded the same number of points (including bonus points) as acquired by the leading scorer in the same section in the same round of fixtures, excluding rescheduled games. The Local Leagues Committee will also be entitled to impose a fine on the defaulting club.
 - d) The home team and the visiting team are required to have their team (at least seven players) at the field 30 minutes before the scheduled or rescheduled time of the match, unless it has been previously established telephonically by the both captains that an appointed umpire or a responsible member of the "home" committee has declared the field to be totally unplayable by reason of weather or other conditions. Similarly, players already at the ground must remain there until agreement is reached by the umpires appointed or by the captains in the absence of umpires, that no further play is possible. It should be noted that umpires will only call games off at 16h00 for 50 over games and 12h15 (morning game) and 16h15 (afternoon game) for AMA 20 games unless, in the absence of official umpires, the captains present at the field decide to do so earlier.
 - e) In the event of a club withdrawing from a match or defaulting, the defaulting club shall receive no points and be deemed to have played the match. The Local Leagues Committee shall be entitled to impose a fine on the defaulting club. The non-defaulting team shall be awarded the same number of points (including bonus points) as acquired by the leading scorer in the same section and in the same round of fixtures excluding rescheduled games.
 - f) In cases **where no play is possible** due to circumstances which in the opinion of the Local Leagues Committee were beyond the control of such club (excluding weather conditions), the match shall be regarded as a bye for both sides. It shall be the responsibility of the **Home** club to satisfy the Local Leagues Committee that the circumstances were beyond its control.
 - g) In the case of rain where no play was possible, the match will be regarded as a match played, no result.
 - h) Notice of withdrawal from a weekend fixture should be given to both the opponents and the WPCA Club Cricket Coordinator at the latest by 11h00 on the Friday prior to the match, failing which a sliding scale of fines shall be imposed.
 - i) Notice of withdrawal from a weekday (public holiday) fixture should be given to both the opponents and the WPCA Club Cricket Coordinator at the latest by 11h00 on the day prior to the match, failing which a sliding scale of fines shall be imposed.
 - j) If a club is unable to fulfil all its fixtures on a particular day, it shall withdraw its lowest team **playing the same format with the same starting time**. In the event of a lower team playing the same format and starting time as the defaulting team, both teams shall forfeit all points. The opposition in both cases shall be awarded the highest points of the round.
 - k) It is the responsibility of the visiting team to confirm the precise venue of a fixture, while it is the responsibility of the home team to inform both the opponents and the Match Secretary of the WPCUA at the latest by 11h00 on the day prior to the match

should there be a change in venue.

- l) Unless good cause is shown by the club concerned or the Local Leagues Committee in its discretion deems it to be in the best interest of cricket, the Local Leagues Committee shall withdraw any team which has defaulted on three fixtures. All such withdrawn teams' matches shall be treated as byes.
- m) A team which has had an unacceptable track record of defaulting matches in the previous season shall not be included in the competition for the ensuing year. Should a club motivate to continue playing in the competition, the Local Leagues Committee will consider the application on its merit. Should such application be granted and the team is withdrawn from the league at any point during the season, the club shall be fined R2000.00, unless the Local Leagues Committee in its sole discretion finds that this would be inequitable.
- n) The only occasion when a cricket match should be interrupted by a call to prayer is when it is audible, and then only for the duration of such call. Players should never need to leave the field.

11. UMPIRES

- a) Where possible, official umpires shall be appointed by the WPCUA for all official fixtures.
- b) Where only one official umpire is appointed or, two official umpires having been appointed, only one official umpire arrives at a fixture, the batting team shall provide a square leg umpire.
- c) Where no official umpire/s is/are appointed or, one or two official umpire/s having been appointed, neither umpire arrives at a fixture, the batting team shall provide two player umpires
- d) Square leg and player umpires shall be nominated by playing members of the batting team.
- e) Square leg and player umpires shall be dressed appropriately, but distinguishable from the fielders, the minimum standard being a shirt not the same colour as the ball with dark coloured shorts / tracksuit pants and appropriate footwear.
- f) The captain who appoints a square leg player or ad hoc umpire shall in all respects be responsible for the behaviour and actions of such umpire, to the same extent to which such captain is responsible for the behaviour and actions of the players in his/her team.

- g) **Scenario 1: Two Official Umpires**

Where two official umpires officiate at a game, they shall be vested with all authority and powers and fulfill all of the functions and duties envisaged in the Laws, these By-laws and the applicable playing conditions.

- h) **Scenario 2: One Official Umpire and one Square Leg Player Umpire**

- (i) Where only one official umpire officiates at a game, that official umpire shall be vested with all authority and powers and fulfill all of the functions and duties of an umpire, as envisaged in the Laws, these By-Laws and the applicable playing

conditions.

- (ii) The official umpire shall position himself at the bowler's end, throughout the duration of the match.
- (iii) The captain of the batting side shall appoint a square leg umpire.
- (iv) The square leg umpire shall adjudicate on such decisions as are normally adjudicated upon by an umpire positioned at the striker's end.
- (v) The official umpire may overrule the decision of the square leg umpire, where the official umpire is of the opinion that the square leg umpire's decision was patently wrong
- (vi) The square leg umpire may be substituted from time to time, at the option of the batting captain.
- (vii) The square leg umpire shall be substituted if the official umpire requests this for any reason.

i) **Scenario 3: Two Player Umpires**

- (i) Where no official umpire officiates at a game, the captains shall be vested with all authority and power and fulfill all of the functions and duties envisaged in the Laws, these By-laws and the applicable playing conditions.
- (ii) The batting captain shall appoint two player umpires, who shall make all on-field decisions.
- (iii) The player umpires may be substituted from time to time, at the option of the batting captain.
- (iv) The captains shall retain the power to decide on the fitness of the pitch, ground, weather and light, which power the captains are to exercise reasonably and in the spirit of the game.
- (v) Where there is no agreement between the captains, to commence, abandon, suspend or delay play on the grounds of the fitness of the pitch, ground, weather or light, play shall commence or continue, as the case may be, until the appointed time or the conclusion of the match.

j) **Scenario 4: Adhoc Umpires**

- (i) Notwithstanding the above, a batting captain may, with the express permission of the official umpire or, if there is none, the fielding captain, appoint an ad hoc umpire who is not a nominated playing member of his/her team
- (ii) Such ad hoc umpire shall, in all other respects have the same powers and duties as a square leg or player umpire, as set out hereinabove.

12. HOSPITALITY

Lunches and refreshments at tea intervals must be provided by the home team for official Umpires, Assessors and Scorers. The onus will be on the umpires/scorers to advise the home team of a club of any special dietary needs at the latest by 11h00 a day prior to the match. If no such arrangement has been made the umpires are to see

to their own special dietary requirements. It is not incumbent on the home team to provide lunches for visiting teams, but refreshments at drinks intervals must be provided.

13. CONTRIVED RESULTS

- a) The Local Leagues Committee shall have the power to investigate a game or the actions of the captains of the clubs or any players involved in the match if it suspects reasonably that the competing clubs with or without the assistance or collusion of other person/s or club/s have colluded to contrive the result of the match.
- b) If the Local Leagues Committee finds that the Clubs, captains or players have contrived the outcome of the match in breach of these By-Laws and the Code of Behavior, the Local Leagues Committee shall refer the matter to the Disciplinary Committee.
- c) If the Local Leagues Committee decides to carry out an investigation regarding a) or b) above, it may conduct such inquiries as it deems fit and invite submissions about the match or the conduct of either captain or any player/s or club officials, and may give such person/s the opportunity to be heard at an Local Leagues Committee meeting.

14. ELIGIBILITY OF PLAYERS

Note: Any Club playing anyone in contravention of By Law 14 shall be penalised in terms of By Law 14. g) below.

- a) Registration of Players
 - (i) A player shall not be eligible to play for a club in any match unless he is a registered member of such club. All clubs are to register their players on the official WPCA player registration online form.
 - (ii) Clubs shall register all their players on the prescribed WPCA online registration portal prior to the commencement of each season by lodging a list reflecting each player's full names and RSA ID number with the Club Cricket Coordinator. If a player has no ID Number, the club must prove to the Club Cricket Coordinator's satisfaction the player's full names, date of birth and South African citizenship.
 - (iii) Subject to the restrictions below relating to the movement of players between clubs, clearance certificates and foreign players, clubs may register additional players at any time during the season provided that the full names and RSA ID number of such player must be lodged in writing with the Club Cricket Coordinator no fewer than 7 (seven) days prior to such player commencing to play for such club.
- b) Registration of under-aged Players
 - (i) Any under-aged player (that is, a player who is younger than eighteen) who

registers at a club must complete the appropriate club documents.

- (ii) An indemnity form, completed by the player's parents or guardian, must accompany their application before they are eligible for selection in any club team.
- (iii) An indemnity form (additional to the one mentioned in 14(b)ii) is also necessary if an under-aged player is selected to represent their club team in a national tournament. In such cases the indemnity form must be submitted to the Member Board as well as CSA.

c) Transfer of Players & Clearance Certificates

- (i) No player having played for any club in any WPCA Competition, or Competition of any body affiliated to WPCA (including the Western Province Youth Cricket Association), or the Annual National Club Championship, save as provided for in the By-Laws, shall in the same season play for any other club in any WPCA Competition or Competition of any body or club concerned; save that the following exceptions shall apply:
 - A scholar or full-time student who has been playing only for the educational institution at which he/she has been studying shall be permitted, on completion or termination of his/her studies, to play for any club of which he/she is a bona fide member.
 - A player from an affiliated club shall be eligible to play for a club of a Tertiary Educational Institution as from 01 January provided that he/she has received at least provisional acceptance for admission to such Institution, and provided that his/her commitments to his/her previous club have been fulfilled.
- (ii) A written application for a transfer (clearance certificate) between WPCA Clubs, whether directly from a player or through a Club, shall be lodged with the Club from which the transfer is sought. The said Club on receiving the application shall consider the matter and notify the applicant of its decision in writing within seven (7) working days. **The liability of any player seeking a clearance may not exceed one year's current subscription.**
- (iii) In the absence of a clearance certificate the applicant must produce evidence (sworn declaration) that he/she has not played for any South African club.
- (iv) Should a player be issued with a clearance certificate and returns to the same club having indicated that he/she has not played for any other club, a sworn declaration to that effect must be presented by such player and lodged by the club with WPCA.
- (v) If in the course of a season a player transfers to a club affiliated to the WPCA from a club affiliated to another Province, a clearance certificate from his/her previous club and province must be lodged with the WPCA. Such a player may not represent his new club within 7 days after these clearance certificates have been lodged.
- (vi) Any player who transfers from one WPCA club to another club, or to or from another provincial body shall obtain a clearance certificate in writing from

his/her former club or Provincial body which must be lodged with the WPCA Office, together with said player's registration reflecting his/her full names and RSA ID number. This must be done 7 days prior to playing for the new club. This requirement is not bound by time and applies no matter how far in the past the player represented his previous club.

- (vii) All clearances must be submitted to the WPCA office prior to the commencement of the first league match.

d) Foreign Players

- (i) The number of overseas or 'foreign' players participating in any Premier, 1st or 2nd Division Men match or Premier, 1st Division Women shall be restricted to a maximum of one per team. The number of overseas or 'foreign' players participating in any Reserve Division match shall be restricted to a maximum of two per team.
- (ii) A foreign player means a person who does not possess South African citizenship or is not a permanent resident of South Africa. **This limitation does not apply to third division, but all foreign players must, however, still be registered.**
 - This restriction will not apply to citizens of other African states who are currently registered as full-time students at educational institutions in the Western Cape ("African Students"), provided that proof of registration at such educational institution is submitted to the Club Cricket Coordinator before playing his/her first game, in line with the relevant By-law/s
 - The definition of a foreign player includes a South African Citizen or permanent resident of South Africa or African Students if the player concerned represented in the last twelve (12) months: -
 - (i). Any ICC Full member country: or
 - (ii). Any ICC Associate and Affiliate member countries which participated in the last World Cup and/or the last ICC T20 World Cup.
 - A player with a dual SA citizenship may play as a local player in South Africa. The only time such a player will be classified as a foreign player with dual citizenship is when he/she represented another country in an official ICC Member event or fixtures. For example, if the player played for Ireland A, this is not a fully-fledged ICC fixture.
- (iii) The names of all "foreign" players participating in the WPCA competitions must be registered in writing on the prescribed form (**Registration of Foreign Player/s**) of the WPCA with the Club Cricket Coordinator or his/her delegate prior to their playing. Registration of foreign players may not occur later than 12h00 on the Friday prior to the first day's play at the commencement of the second half of the season.
- (iv) Any "foreign" player who has represented any club in South Africa must produce a clearance certificate provided by such club, prior to joining any WPCA Club. Play will only be possible 7 days after clearance has been received

by the Club Cricket Coordinator. Registration as per Clause d (iii) is still required.

e) Representative Players

- (i) Any player who is a member of a Club, Association or other body affiliated to the WPCA, is obliged to make himself/herself available to play, unless otherwise agreed to by the **Cricket Services Manager / Club Cricket Coordinator or his/her nominee**, in any representative game authorised, organised or promoted by the CSA and/or the WPCA. This excludes regional, friendly and trial games.
- (ii) Should any player for any reason whatsoever be unavailable to play in any representative game or tour, authorised or arranged or promoted by the CSA and/or WPCA, such players shall not, without the consent of the **Cricket Services Manager** of the WPCA, be permitted to participate in any other league or friendly game of whatsoever nature until the said game is completed.

f) Late Arrivals

The provisions of MCC Law 24.2.2. shall not apply to a player who arrives late for the start of a day's play, for whatever reason. Such a player may bat or bowl immediately on arrival. If he/she arrives but does not make himself/herself available to play, this time after his/her arrival shall be considered as absence from the field of play, subject to the playing conditions where applicable.

g) Penalties and the Local Leagues Committee Powers

- (i) Any club playing anyone in contravention of By- Law 14(above) shall forfeit points earned for all games in which such contravention took place and may be subject to a fine and the non-defaulting team shall be awarded the same number of points including bonus points as acquired by the leading scorer in the same section in the same round of fixtures, excluding rescheduled games. In playoffs and finals, the non-defaulting team shall be awarded the match.
- (ii) Notwithstanding anything to the contrary herein contained, the Local Leagues Committee shall have discretionary powers in all matters pertaining to the registration, transfer and eligibility of players.
- (iii) The provisions of this By Law shall not apply to players who have entered into a Cricket South Africa Cricketer Loan Out Agreement.
- (iv) A WPCA player on loan is not eligible to play for his/her current WPCA Club during the loan out period. He/she may, however, on completion of the loan period, be eligible to play for his/her current WPCA Club.
- (v) A player on loan from another franchise/province is eligible to play for a WPCA Club during the loan out period.
- (vi) Where any player registered with a WPCA affiliated club, during any season is contracted to play Professional Cricket (pay-for-play) for another CSA Affiliate (not limited to CSA Division 1 and 2), the player's WPCA Club must notify WPCA in writing, in advance. Should the WPCA Club fail to inform WPCA as set

out, and subsequently select the player to play, that player will be deemed ineligible as **per this by-law**.

15. QUALIFICATION FOR CSA REGIONAL PLAY OFFS AND WPCA TRANSFORMATION

OBJECTIVES

This will be circulated and/or updated once CSA releases the criteria.

16. ENGAGEMENT OF PROFESSIONALS

- a) Affiliated Clubs may engage individuals who receive regular or irregular payments for coaching or playing at the Club.
No affiliated club or body may contract with any player where the terms of the contract conflict with any provision of these By-Laws without the consent of WPCA.

17. LOADING OF TEAMS

- a) The promotion or demotion of a player or players from one league to another shall be made only for good cricketing reasons.
- b) Good Cricketing reasons include, but are not limited to:
 - a. Injury replacement
 - b. Representative selection
 - c. Availability changes
 - d. Form
 - e. Development pathway
- c) It shall be competent for any club to report to the Local Leagues Committee any instances of promotion or demotion which are considered to have been made contrary to the spirit of this By-Law. The offending team shall forfeit points earned for games and the non-defaulting team shall be awarded the same number of points including bonus points as acquired by the leading scorer in the same section in the same round of fixtures excluding rescheduled games, with a minimum of 4 points. Loading of a team shall be severely dealt with. No player may be nominated or play in more than one league game on one day. Where a team has a bye or has not been allocated a fixture, no REGULAR player or players in that team may be selected for a lower team playing on that day.
- d) In all Divisions, if in any section there shall be more than one team from the same club, then the 'A' team shall be stronger than the 'B' team and the 'B' team shall be stronger than the 'C' team, and interchange of players shall be permissible.

18. ADMINISTRATIVE PENALTIES

No.	TYPE OF COMPLAINT	PENALTY (Points)
1.	Non-Submission of original match/digital result card/s and Umpires' Reports for that specific league. Incomplete/Errors on card/s and Captains' report on Umpires -	-1

2.	Incomplete/Error on card	-1
3.	Late submission of original match result card/s and Captains' Report on Umpires' for that specific league.	-1
4.	Failure to adhere to deadlines - Submission of team entries, office bearers and compliance documents (AGM Minutes & Financial Statements) . Points will be deducted from the highest placed team in league matches.	-1
5.	Non-attendance at meetings - Member's Council, AGM's, SGM's, / /Road show,. Points will be deducted from the highest placed team in league matches if no apology is tendered. In addition, only one apology for the season will be accepted.	-1

NB! All penalties/defaults are indicated on the Complaints List and approved by WPCA LOCAL LEAGUES COMMITTEE.

19. DISPUTES, BREACHES & PENALTIES

- a) Any alleged breach of the Code of Behaviour shall be dealt with in terms of the provisions of the Code of Behaviour.

The Local Leagues Committee shall have the power, whether on its own initiative or as a result of a report received, to investigate and adjudicate any breaches of the By-Laws or Playing Conditions; to impose administrative penalties, to impose fines and deduct or award points as provided for in the By-Laws and/or Playing Conditions; to refer any breach of the Code of Behaviour to the disciplinary committee; and to

make decisions concerning the interpretation and application of Playing Conditions and By-Laws.

- b) Reports of any breaches of the By-Laws or Playing Conditions and any complaints and disputes relating to matches between clubs shall be submitted in writing on an official club letterhead to the Club Cricket Coordinator within 3 working days following the conclusion of the match in question. The Local Leagues Committee Chairperson may, in exceptional circumstances, condone the late submission of a report.
- c) Any person or body entitled to submit a report in terms of the WPCA Code of Behaviour shall also be entitled to lodge a report in terms of this by-law.
- d) Upon receiving a report or on its own initiative upon becoming aware of any breaches of the By-Laws or Playing Conditions, the Local Leagues Committee shall make such enquiries as it deems necessary, which shall include giving any affected club or person the opportunity of stating its case.
- e) The Club Cricket Coordinator (or his/her nominee) shall communicate the Local Leagues Committee's decision to the affected club or person any decision taken by it in writing as soon as possible. This communication may take the form of a Local Leagues minute.

20. APPEALS AGAINST LOCAL LEAGUES AND DISCIPLINARY COMMITTEE DECISIONS

- a) Any party (hereinafter referred to as "the Appellant") affected by any decision of the Local Leagues Committee or of the Disciplinary Committee shall have the right to appeal such decision to the WPCA Appeals Committee.
- b) Such appeal shall be in writing on the prescribed form ("Notice of Appeal") and shall be delivered to the WPCA Club Cricket Coordinator or his/her nominee within 3 working days after the decision of the Local Leagues Committee or of the Disciplinary Committee concerned has been communicated to the appellant in writing, whether in the form of a minute of the meeting of the committee concerned or otherwise.
- c) The Notice of Appeal shall be signed by the Club Chairman of the Appellant, shall specify the grounds of the appeal fully and in detail and shall be accompanied by a deposit of R3000.00 (three thousand rand) which deposit shall be receipted by the WPCA. The Chairman of the Local Leagues Committee or of the Disciplinary Committee concerned, or his/her nominee, shall prepare a written summary of the proceedings for the purposes of record and for use in the event of an appeal.
- d) Forthwith upon receipt of an appeal complying with (b) and (c) above, the WPCA Club Cricket Coordinator or his/her nominee shall forward a copy of the Notice of Appeal to the Chairman of the Local Leagues Committee or of the Disciplinary Committee concerned, as well as any other party to the initial proceedings.
- e) Within 3 working days after receiving the Notice of Appeal from the WPCA Club Cricket Coordinator, the Chairman of the Local Leagues Committee or of the Disciplinary Committee concerned shall forward to the WPCA Club Cricket Coordinator the record of proceedings as well as all written submissions and all evidence received during the course of the initial proceedings and the Chairman of

the Local Leagues Committee or of the Disciplinary Committee and any other party to the initial proceedings may within the same period deliver a written Response to the Notice of Appeal on the prescribed form ("Notice of Response to Appeal") to the WPCA Club Cricket Coordinator or his/her nominee.

- f) The WPCA Club Cricket Coordinator or his/her nominee shall forthwith forward a copy of any Notice of Response to the Appeal received by him to the Appellant.
- g) Upon receipt of an appeal as set out in (b) above, the WPCA Club Cricket Coordinator or his/her nominee shall advise the Appeals Committee, which shall consider the appeal, provided that no Appeals Committee shall be appointed until the deposit of R3000.00 as set out in (c) above has been receipted by the WPCA.
- h) The Appeals Committee may in its discretion condone the late filing of an appeal.
- i) The WPCA Club Cricket Coordinator or his/her delegate shall in consultation with the appointed members of the Appeals Committee set a date, time and place for the hearing of the appeal.
- j) Whilst an appeal is being formulated and heard, the appellant shall comply with whatever penalty has been imposed by the original DC or decision made by the Local Leagues Committee, PROVIDED THAT the Chairman of the Appeals Committee may on application, via the club cricket coordinator on a club letterhead, by the appellant and on good cause, suspend the implementation of such penalty or decision until after the conclusion of the appeal process.
- k) Prior to the scheduled hearing, each member of the Appeals Committee shall be provided with copies of the Notice of Appeal, any Notice/s of Response to the Appeal, and the record of proceedings, as well as all written submissions and all evidence received during the course of the initial proceedings.
- l) The Appeals Committee may at its discretion summons or invite any person, including the Appellant or any party who has delivered a Notice of Response to the Appeal, to appear at the appeal hearing; provided that failing such summons or invitation no person shall be permitted to appear at any appeals hearing.
- m) No new evidence shall be considered on appeal unless the Appeals Committee finds that such evidence was not reasonably available at the original hearing or that there are other compelling reasons to allow such new evidence.
- n) The Appeals Committee may, at its discretion:
 - (i) determine the Appeal solely on the basis of the evidence and submissions before it, including the Notice of Appeal and Responses thereto, if any, without hearing further evidence or submissions; and/or
 - (ii) call for such further evidence as it deems meet, which includes the power to require the attendance of witnesses who may be questioned by the Appeals Committee in order to clarify any issues which the Appeals Committee deems relevant; and/or
 - (iii) call for further written or oral submissions by or on behalf of any party.
- o) The Appeals Committee may uphold the appeal, wholly or partially dismiss the appeal, confirm or vary the decision of the Disciplinary/Local Leagues Committee and/or decrease or increase any penalty. The decision of the Appeals Committee shall be communicated to the Appellant, any other party to the appeal and the WPCA

Club Cricket Coordinator or his/her delegate (for onward reporting to Executive and General Council) as soon as possible.

- p) If the appeal is successful, the deposit of R3000.00 shall be refunded to the Appellant and if it is unsuccessful, the said deposit shall be forfeited to the WPCA; provided that the Appeals Committee may direct that the deposit be refunded to an unsuccessful Appellant if it finds there are equitable reasons for doing so.
- q) The decision of the Appeals Committee shall be final, of full effect and binding on all parties, subject to the WPCA Constitution which provides for a further appeal by way of a referral to arbitration.
- r) Clause 42.9 of the WPCA Constitution provides that in the event of a dispute having been decided in terms of WPCA's appeal process (such as, for example, a disciplinary or local leagues matter), an aggrieved party may lodge a further appeal with the CEO by delivering a request for arbitration and proof of the prescribed deposit.
- s) Such further appeal shall proceed directly with arbitration in accordance with clause 42.8. and shall not include the requirement for negotiation, mediation or a round table meeting.
- t) The request for arbitration and prescribed deposit must be received by the WPCA not later than 10 (ten) business days after the date on which the Appeals Committee's decision was communicated in writing.

PENALTIES FOR DEFAULTING CLUBS

- u) A club shall be deemed to be a defaulting club if:
 - (i) It fails to comply with the Constitution of the WPCA, Playing Conditions or By-Laws of the Western Province Cricket Association;
 - (ii) After due notification, fails, neglects or refuses to respond to communications addressed to it by the WPCA within fourteen (14) days;
 - (iii) It fails to submit annually its Constitution, Financial Statements and AGM minutes prior to the start of the season.
 - (iv) Any of its teams and/or members fails to conduct itself/themselves in a manner consistent with traditional cricket standards;
 - (v) Its members or representatives repeatedly undermine or disrupt the good standing or operations of the WPCA or any of its employees, members or office bearers;
 - (vi) The WPCA Board resolves that a Club should be declared a defaulting Club.
- v) The WPCA Board may penalize a defaulting club by withholding from it, in whole or in part, any subsidy or prize monies to which it would otherwise be entitled by virtue of its membership of the WPCA and/or by deducting points. and/or by suspending any of its teams, players or officials from any, or specific, matches, competitions or events held under the auspices of the WPCA.